



MBD1

PART A INVITATION TO BID

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE THULAMELA MUNICIPALITY					
BID NUMBER:	59/2023/2024	CLOSING DATE:	28 MAY 2024	CLOSING TIME:	11:00 AM
DESCRIPTION	SUPPLY, DELIVERY, INSTALLATION AND MAINTENANCE OF VOIP, WAN, VPN SOLUTION WITH CONNECTIVITY FOR 3 YEARS				
THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (MBD7).					

BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX
SITUATED AT (STREET ADDRESS

OLD AGRIVEN BUILDING

THOHOYANDOU

0950

SUPPLIER INFORMATION

NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
TAX COMPLIANCE STATUS	TCS PIN:		OR	CSD No:	
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE [TICK APPLICABLE BOX]	☐ Yes ☐ No		B-BBEE STATUS LEVEL SWORN AFFIDAVIT	☐ Yes ☐ No	

[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (FOR EMES & QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]

ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	☐ Yes ☐ No [IF YES ENCLOSE PROOF]	ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?	☐ Yes ☐ No [IF YES, ANSWER PART B:3]
TOTAL NUMBER OF ITEMS OFFERED		TOTAL BID PRICE	R
SIGNATURE OF BIDDER		DATE	
CAPACITY UNDER WHICH THIS BID IS SIGNED			

BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO:		TECHNICAL INFORMATION MAY BE DIRECTED TO:	
DEPARTMENT	FINANCE	CONTACT PERSON	MR DAVHULA K
CONTACT PERSON	MUDZILI TP	TELEPHONE NUMBER	015 962 7718
TELEPHONE NUMBER	015 962 7629	FACSIMILE NUMBER	015 962 7731
FACSIMILE NUMBER	015 962 4020	E-MAIL ADDRESS	
E-MAIL ADDRESS	mudziltp@thulamela.gov.za		



MBD1

PART B
TERMS AND CONDITIONS FOR BIDDING

1. BID SUBMISSION:	
1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.	
1.2. ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED-(NOT TO BE RE-TYPED) OR ONLINE	
1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.	
2. TAX COMPLIANCE REQUIREMENTS	
2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.	
2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VIEW THE TAXPAYER'S PROFILE AND TAX STATUS.	
2.3 APPLICATION FOR THE TAX COMPLIANCE STATUS (TCS) CERTIFICATE OR PIN MAY ALSO BE MADE VIA E-FILING. IN ORDER TO USE THIS PROVISION, TAXPAYERS WILL NEED TO REGISTER WITH SARS AS E-FILERS THROUGH THE WEBSITE WWW.SARS.GOV.ZA .	
2.4 FOREIGN SUPPLIERS MUST COMPLETE THE PRE-AWARD QUESTIONNAIRE IN PART B:3.	
2.5 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.	
2.6 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.	
2.7 WHERE NO TCS IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.	
3. QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS	
3.1. IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?	☐ YES ☐ NO
3.2. DOES THE ENTITY HAVE A BRANCH IN THE RSA?	☐ YES ☐ NO
3.3. DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?	☐ YES ☐ NO
3.4. DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?	☐ YES ☐ NO
3.5. IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?	☐ YES ☐ NO
IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 ABOVE.	

**NB: FAILURE TO PROVIDE ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.
NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE.**

SIGNATURE OF BIDDER:

CAPACITY UNDER WHICH THIS BID IS SIGNED:

DATE:



THULAMELA MUNICIPALITY

INVITATION TO BID

Thulamela Municipality invites prospective service providers for provision of the following service:

BID NUMBER	DESCRIPTION	NON-REFUNDABLE BID PRICE	CONTACT PERSON	EVALUATION CRITERIA
NO: 59/2023/2024	Supply, delivery, installation, and maintenance of voip, wan, vpn solution with connectivity for 3 years	R3.00 per page or can be downloaded from Thulamela website (www.thulamela.gov.za) for free	Mr Davhula K. (015 962 7718) and/or Mr Mudzili T.P. (015 962 7629)	80/20 preference points system and functionality

Tender documents are obtainable from Procurement Office, Office No. 02 at Thulamela Local Municipality Head Office, during the following times: 08:00 to 15:30 (Monday to Friday) at a **non-refundable bid price of R3.00 per page** as from **24 April 2024** or can alternatively be downloaded from Thulamela website (www.thulamela.gov.za) for free. The tenderer(s) should also download SCM forms that are found in the SCM-FORMS sub folder on the website and complete as part of the Bid documents.

The service providers must submit the completed Bid documents (in black ink) and hand deliver or courier them to Thulamela Municipality. All completed Bid documents (hand delivered or couriered) must be dropped in the BID BOX before the closing date and time of the Bids closure. The onus is on the service providers to make sure the Bid documents are submitted on time and late submission won't be accepted.

Interested service providers must attend a compulsory briefing session on 15 May 2024 at 10h00. Venue: Thulamela local Municipality Council Chamber.

Interested service providers will be expected to submit the Bid documents with the following compulsory requirements.

- ❖ Tax Compliance Status Letter or Tax Compliance Pin Number.
- ❖ Company registration documents (e.g., CK).
- ❖ Proof of registration on CSD.
- ❖ Proof of municipal rates and taxes or municipal service charges owed by the bidder AND ALL its directors, not in arrears for more than 3 months. (The proof of municipal rates and taxes or municipal service charges to be submitted must not be older than three (3) months from the closing date of the bid) Attach valid lease agreement in case of rental of office facilities and municipal clearance in respect of the areas exempted from billing by municipalities.
- ❖ List of similar projects completed in the last 5 years by the company with client's contact details, descriptions, and contract values (Attach signed appointment letters and/or purchase orders)

BID NO. 59/2022/2023: SUPPLY, DELIVERY, INSTALLATION AND MAINTENANCE OF VoIP, WAN, VPN SOLUTION WITH CONNECTIVITY FOR 3 YEARS

Bids will be assessed under the provisions of the following Acts and its Regulations: Municipal Finance Management Act, (Act 56 of 2003); PPPFA, Supply Chain Management Policy of the municipality in accordance with the specifications and in terms of **80/20 preferential points system and functionality**.

Functionality Score Table:

EVALUATION CRITERIA	POINTS ALLOCATED
Company Experience in VOIP/Telecommunication Services	25
Company Experience in WAN VPN/MPLS VPN/SD-WAN and Internet Services	25
Firewall Accreditation Certificate for Bidder	20
Key Personnel	30
TOTAL	100

Functionality will be scored out of 100% and bidders who score less than 70% will be disqualified for further evaluation.

Specific Goals Categories (CSD will be used for verification)	Number of Points (80/20 system) 20 Points breakdown
1. 100% Black ownership	10
2. 100% Women ownership	5
3. Youth	3
4. Disability (Medical certificate will be used to verify the disability status of the bidder).	2

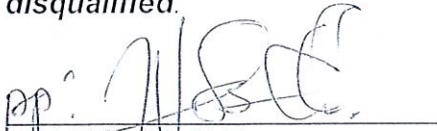
Sealed bid documents must be submitted in envelopes clearly indicating ***"BID NUMBER AND DESCRIPTION"*** on the outside and must reach the undersigned by depositing it into the official Bid Box at the front of the main entrance to Thohoyandou Civic Centre, Old Agriven Building, Thohoyandou, by no later than **11:00 on, 28 May 2024**.

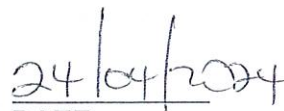
The Municipality is not bound to accept the lowest Bid and reserves the right to accept any part of a Bid. Bids must remain valid for a period of ninety (90) days after closing date of the submission thereof.

Bids may only be submitted on the bid documentation provided by the municipality.

NB:

Bids which are late, incomplete, unsigned, completed by pencil, sent by telegraph, facsimile, electronically (Fax), or E- mail and without the compulsory requirements will be disqualified.


MAKUMULE M.T.
MUNICIPAL MANAGER


DATE

BID NO. 59/2022/2023: SUPPLY, DELIVERY, INSTALLATION AND MAINTENANCE OF VoIP, WAN, VPN SOLUTION WITH CONNECTIVITY FOR 3 YEARS

Specification for Supply, Delivery, and Maintenance of VoIP Telephony system and Internet Connectivity for three (3) years

1. Project Description

Thulamela Local Municipality hereby invites suitably qualified service providers to supply, install, and maintain VoIP telephone system, Internet, and VPN hosting for three (3) years.

2. Project Background

The municipality has eight sites namely: Head-office (Main site) and eight remote sites (Mutale Offices; Shayandima and Tshitereke Camps; Mutale, Sibasa, and Tshikombani Traffic offices; Information centre and Tshiulungoma Stores and Service Centre. The network connection to these remote sites is very poor and vulnerable; possibly it can expose the municipality's digital assets to attacks, which can cause unauthorized access leading to loss of data and finances.

3. Scope of Work/Deliverables

- Supply, installation, and configuration of Microsoft Teams VoIP telephone integration and devices, supporting 10/100/1000 Ethernet. (Enterprise Licenses already available).
- Port all municipality telephone numbers, to the new system (about 500 numbers municipal wide).
- Provide physical training for the VoIP solution, ICT Officials (7), and Switchboard Officials (5), and e-training for all officials.
- Provide network monitoring tool with Auto call logging system.
- Internet breakout for each site with different service provisions for its redundancy and continuity.
- Provide online and onsite support for 36 Months.
- The service is expected to be highly accessible and reliable, with an overall uptime of no less than 98%.
- The bidder shall provide the necessary hardware and other services required to set up the Internet connection and VoIP services.
- A dedicated, leased line with a minimum bandwidth of 20,960kbps Internet breakout. This connection will primarily be used for internet browsing, and VoIP as stipulated on site requirements below.
- Ensure provided services are monitored 24/7/365 from the operations centre that is manned by competent technical staff.
- Monthly reports must be provided to TLM's ICT staff. The reports must include as a minimum: uptime; utilisation; and performance against Service Level Targets.
- Provide a switchboard VoIP system equipment and teleconference solution (including visual boardrooms).
- The VoIP system must generate monthly telephone bills per user.

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- All users must be migrated to the VoIP system; all calls must be free when calling internally and in remote offices.
- All necessary hardware, cabling, software, and other services (required for the Internet service and VoIP solution) to work, should be provided and set-up costs should be included in the proposal.
- Provide a network diagram of the implemented solution.
- Provide a clear fault reporting and escalation plan including the change management process plan.
- Provide a detailed clear project plan on the implementation of the project.
- Service Provider to align with our current firewall.
- 25% of the bandwidth to be allocated to voice for each site.

Thulamela Local Municipality reserves the right not to appoint the lowest bidder.

The annual increase will be in accordance with the consumer price index.

3.1 WAN VPN Connectivity

- 200Mbps For Thulamela Head Office and a variety of 50Mbps and 20Mbps for the Remote Sites. Please note we require Redundancy of the same link sizes at every site.
- Security and throughput should be guaranteed, supported by QOS provisioning and catering for dynamic capacity demand.
- Links between sites should be internet lines and use QOS to manage between voice and data.
- Dedicated, Uncontended Fibre, and Microwave Internet Links are to be used for access links to sites.
- Auto Failover from primary to secondary(redundancy) links to ensure High availability on all sites. Ensure the links do not have a single Point of Failure.
- Design, provide, implement, test and commissioned a VOIP ready WAN network.
- Configuring of Quality of Service and Class of Service on WAN
- Firewall Services to govern the Network
- Configuring of Network to support VOIP (explain how this is going to be achieved)
- Master Control Node should be deployed to create/manage routing paths
- Broadband Internet links may be used as backup and/or for Load Balancing.
- WAN VPN must improve performance over a single link by using compressions /congestion technologies to accommodate application growth and needs.
- ECS/ECNS License for the Company is required.
- Firewall Accreditation for the Company is required.

3.2 VOIP Services

The following features should be included in the system.

- Voicemail, IVR, Call Recording and Conference call
- Billing system (Telephone Management System) includes installation, configuration, and licenses.
- Call holding, with Music on hold, transferred, and call parking.
- Flash Operator Panel (FOP)

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- Pin codes should be configured for all users to dial external numbers with budgeting and blocking features
- Simple Administration module
- Call distribution per agent, No of Answered calls, Number of Unanswered calls, Agent statistics, Service level report.
- Comprehensive search, Per Agent or User ID, Queue, call duration, call date and time.
- Report presentation format: Graphics, Tables (csv, pdf) and Real-time monitor or scheduled, multiple email reports; All types of Reporting.
- Real-time “white boarding” Queue Summary, Agent status per Queue, Whisper and Listen feature.

3.3 VOIP Equipment Requirement

- Cloud PBX Server
- Cloud TMS Server

3.4 VOIP PBX Requirements

- ICASA Type Approval License for VOIP Equipment
- Accredited Reseller for VOIP Equipment
- Training Certificate for technical team member for PBX
- VOIP Gateways for integrating all Sites and/or Porting.
- Configuration and testing
- Onsite installation
- Training of Users
- Manuals and Documentation
- Brochures of all hardware tendered should be submitted.

3.5 Boardroom Conference Solution Requirements

The boardroom solution must be integrated with teams and the VOIP Solution mentioned above. Our boardroom sizes vary hence below we mention wireless microphones for bigger boardrooms, because of the smaller boardroom we won't need them as the interactive board alone should be sufficient. We need to be able to add as many people to the conference as possible using a variety of methods on the same conference call in the Boardroom. Below are the standard requirements:

- 70-90" inch Meeting Interactive Board with Teams already integrated.
- Wireless Microphones
- Wireless Presentation Pod
- OPS I5-10500, DDR4 8GB, 128GB SSD, Windows10 IOT Enterprise SAC, OPS I5_12Months,
- Smart Collaboration Endpoint Accessories
- Intelligent Collaboration Device infrared screen
- Wall Mount Bracket
- Media Transfer Unit, IdeaShare-USB

4. Sites Connection Specification

A similar redundancy line size will be required from a different network for all the below-listed sites.

No.	Site Name	No of Users	Required Bandwidth		Once-Off Installation cost		Cost per Month	
			VoIP Mb/s	LAN Mb/s	Excl. Vat	Incl. Vat	Excl. Vat	Incl. Vat
1	TLM Head-office	260	50	200				
2	Information centre	20	20	80				
3	Tshiulungoma Stores	20	20	50				
4	Shayandima Camp	5	10	10				
5	Tshitereke Camp	5	10	10				
6	Sibasa Traffic	30	20	50				
7	Mutale Offices	30	20	100				
8	Mutale Traffic	10	10	20				
9	Tshikombani Traffic	20	20	20				

5. IP Phones Classification

IP Phone	Description	Price Incl. Vat	Price Excl. Vat
Standard IP Phones	Dual Port Gigabit Ethernet, Up to 4 SIP Accounts, Colour Screen; 5 Way Conferencing, HD Voice + Speaker,		
Semi-Executive Phones	Dual Port Gigabit Ethernet, Up to 12 SIP Accounts, Colour Screen; 5 Way Conferencing, HD Voice + Speaker, Expansion Capable		
Executive Phones	Dual Port Gigabit Ethernet, Up to 16 SIP Accounts, Colour Screen; 10 Way Conferencing, HD Voice + Speaker, Expansion Capable		
Wireless/Cordless Phones	Up to 6 Dect Repeaters, Up to 10 SIP Accounts, Colour Screen; 10 Way Conferencing, HD Voice + Speaker Base must be capable of adding more than 10 Phones		
Reception / Switchboard Phone with one Expansion Module	• Program 14 physical & 20 programmable keys (3 pages) • Keys present up to 14 characters when active, enhancing user accuracy in call handling • Two graphical, backlit, high-resolution colour displays makes viewing easy • Get status of available staff with Busy Lamp Field (BLF) • View voice message & missed call counts on the display • One-, two-, and three-module configurations expand scalability and extend IP phone investment • Power options include Power over Ethernet (POE) and a local power cube with Power Save Plus option		
Switchboard Additional Expansion module			
INDOOR WIRELESS ACCESS POINTS	• 2.4 GHz Band with Speeds of up to 300 Mbps • Range of up to 200 meters • Sleek wall and Ceiling Mount Design • Passive Power over Ethernet		

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6. Work Scope Specification

Ctr	Qty	WORK SCOPE DESCRIPTION – Matters not costed below.	PRICE	
			Excl. VAT	Incl. VAT
1	01	WAN, VPN and VOIP Connectivity		
		• System Support Monthly Cost		
2	01	VOIP, WAN and VPN Services		
		• All Category Reporting to a maximum of 7 Reports p/m		
3	01	VOIP Equipment Requirement		
		• Cloud PBX Server		
		• Cloud TMS Server		
4	01	VOIP PBX Requirements		
		• System Training of Users 12 technical and e-Training (all)		
		• VOIP Gateways for integrating all Sites if and/or Porting		
		• Configuration and testing		
		• Onsite installation		
5	01	Boardroom Conference Solution Requirements		
		• 80-90" inch Meeting Interactive Board with Windows and Teams integration (Intelligent Collaboration Device infrared screen) each		
		• OPS I5-10500, DDR4 8GB, 128GB SSD, Windows10 IOT Enterprise SAC, OPS I5_12Months,		
		• Media Transfer Unit, IdeaShare-USB		
		• Smart Collaboration Endpoint Accessories		
		• Wall Mount Bracket each		
		• Ceiling Speaker each		
		• Wireless Microphone each		
		• Wireless Presentation Pod each		
		• Sound System each		
		• Motion Sensor, voice recognition camera each		

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7. VoIP Cabling and Maintenance Specifications

Ctr	Qty	ITEMISED BILLING DESCRIPTION	PRICE	
			Excl. VAT	Incl. VAT
1	01	Drop Poles		
2	01	Trunking		
3	01	Skating		
4	01	Patch Panel		
5	01	Brush Panel		
6	01	RJ45 Port installation		
7	01	RJ45 Port Maintenance/ fixing		
8	01	RJ45 Cable installation per Meter		
9	01	RJ45 Cable installation		
10	01	Fibre Splicing per cable incl. Labour		
11	01	Fibre connectors		
12	01	Cat 6A Fibre tray		
13	01	10KVA UPS for Each Site		
14	01	PoE 48 Port Switches		
15	01	PoE 24 Port Switches		
16	01	PoE 16 Port Switches		
17	01	PoE 8 Port Switches		
18	01	Cabinets 8u		
19	01	Cabinets 16u		
20	01	Cabinets 24u		
21	01	Internal cabling (Shifts/Move/changes) incl. Labour		
22	01	Internal cabling (new) Installation incl. Labour		
23	01	Internal cabling (repair) Cost		
24	01	Labelling of Points/Ports/Cabinets		
25	01	1 GbE SR SFP+ Transceiver		
26	01	10 GbE SR SFP+ Transceiver		
27	01	RJ45/Boots/Connectors/Utility boxes/Sundries/etc		
28	01	20 mm White PVC Sprague tubing per meter		
A1	01	Cat 6A 500M Cable Roll		
A2	01	Cat 7 500M Cable Roll		
A3	01	Cat 7 Double Shielded 500M Cable Roll		
A4	01	Cat 8 500M Cable Roll		
A5	01	Cat 6A Fly leads 1m		
A6	01	Cat 6A Fly leads 3m		
A7	01	Cat 6A Fly leads 5m		
A8	01	Cat 7 Fly leads 1m		
A9	01	Cat 7 Fly leads 3m		
A10	01	Cat 7 Fly leads 5m		
A11	01	Cabling Cat 6A per Meter		
A12	01	Cabling Cat 7 per Meter		
A13	01	Cabling Cat 7 Double-Shielded per Meter		
A14	01	Cabling Cat 8 per Meter		

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A15	01	Fibre 2 Core Cable per meter							
Transport cost per Trip (No Travel cost will be added for Thohoyandou [HO & Info. Centre])									
	Mutale		Sibasa		Tshitereke		Tshiulungoma		Shayandima
	Total cost of all the above Offices added together								

8. Requirements

8.1 Mandatory Bidding Requirements

Pre-requisite compliance/Bidding requirements to avoid disqualification:

- Valid ICASA ECS/ECNS license in the Bidder's Name
- Tax status compliance pin;
- CSD compliance in terms of MFMA circular 90 (Printed between advert-closing date);
- Certified copies of ID copies of all directors,
- Business registration certificate issued by CIPC,
- Proof of municipal rates and taxes or municipal service charges owed by the bidder AND ALL its directors, not in arrears for more than 3 months. (The proof of municipal rates and taxes or municipal service charges to be submitted must not be older than three (3) months from the closing date of the bid) Attach valid lease agreement in case of rental of office facilities and municipal clearance in respect of the areas exempted from billing by municipalities.
- Financial Viability-Attach Bank Letter with a banking rating C or better.
- ICASA Type Approval Certificates for PBX and Gateway to be used (in Bidder's or Distributor's Name) i.e. if the certificate is for your Distributor, then also attach your Platinum Reseller Letter from the Distributor.

8.2 Functionality: Out of 100 Points (Minimum Required is 70 Points)

Bidders who pass the pre-requisite compliance will further be evaluated on the functionality test;

- Company Experience in VOIP/Telecommunication Services (Total 25 Points)
 - 5 Contactable Reference Letters = 25
 - Between 2-4 Contactable Reference Letters = 10
 - 1 or less = 0
- Company Experience in WAN VPN/MPLS VPN/SD-WAN and Internet Services (Total 25 Points)
 - 5 Contactable Reference Letters = 25
 - Between 2-4 Contactable Reference Letters = 10
 - 1 or less = 0
- Firewall Accreditation Certificate for Bidder = (Total 20 Points)

(Sophos will be advantageous as the Municipality already possesses Sophos.)
- Key Personnel (Total 30 Points)
 - Diploma/Degree in IT for 2 technical team members = 5
 - PMP/Prince2 Certification for Project Manager = 10
 - Firewall Accredited Engineers x2 Certificates = 10
 - Access Point Wireless Specialist Certification = 5

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Functionality

The functionality will be scored out of 100% and bidders who score less than 70% will not be considered for further evaluation.

REQUIREMENT	Points Allocated
Company Experience in VOIP/Telecommunication Services (Total 25 Points) 5 x Contactable Reference Letters = 25 - Between 2-4 x Contactable Reference Letters = 10 1 or less = 0	25% 10% 0%
Company Experience in WAN VPN/MPLS VPN/SD-WAN and Internet Services (25 Points) 5 x Contactable Reference Letters = 25 - Between 2-4 x Contactable Reference Letters = 10 1 or less = 0	25% 10% 0%
Firewall Accreditation Certificate for Bidder = (Total 20 Points)	20%
Key Personnel (Total 30 Points) - Diploma/Degree in IT for 2 technical team members = 5 - PMP/Prince2 Certification for Project Manager = 10 - Firewall Accredited Engineers x2 Certificates = 10 - Access Point Wireless Specialist Certification = 5	5% 10% 10% 5%

REQUIREMENTS SCORE SHEET						
Requirement Description	Available		Attached		Attachment Reference	Marks
Company Experience in VOIP/Telecommunication Services 5 x Contactable Reference Letters = 25	Y	N	Y	N	A	25
Company Experience in VOIP/Telecommunication Services Between 2-4 x Contactable Reference Letters = 10	Y	N	Y	N	A	10
Company Experience in VOIP/Telecommunication Services 1 or less = 0	Y	N	Y	N	A	5
WAN VPN/MPLS VPN/SD-WAN and Internet Services 5 x Contactable Reference Letters = 25	Y	N	Y	N	B	25
WAN VPN/MPLS VPN/SD-WAN and Internet Services Between 2-4 x Contactable Reference Letters = 10	Y	N	Y	N	B	10
WAN VPN/MPLS VPN/SD-WAN and Internet Services 1 or less = 0	Y	N	Y	N	B	5
Firewall Accreditation Certificate for Bidder = (Total 20 Points)	Y	N	Y	N	C	20
Diploma/Degree in IT for 2 technical team members = 5	Y	N	Y	N	D	5
PMP/Prince2 Certification for Project Manager = 10	Y	N	Y	N	D	10
Firewall Accredited Engineers x2 Certificates = 10	Y	N	Y	N	D	10
Access Point Wireless Specialist Certification = 5	Y	N	Y	N	D	5
Total						

BID NO. 59/2022/2023: SUPPLY, DELIVERY, INSTALLATION AND MAINTENANCE OF VoIP, WAN, VPN SOLUTION WITH CONNECTIVITY FOR 3 YEARS

The following is a statement of similar work executed by the company/ies in the last five (5) years:

Employer, Contact person and telephone number	Description of contract	Value of work inclusive of VAT (Rand) if applicable	Date Completed